

Faculty View: Checking to See Which Students Deposited Assignments into Assessment

1. Use Your GroupWise credentials to login at <https://intranet.laguardia.edu/eportfoliosso/> (See image 1)

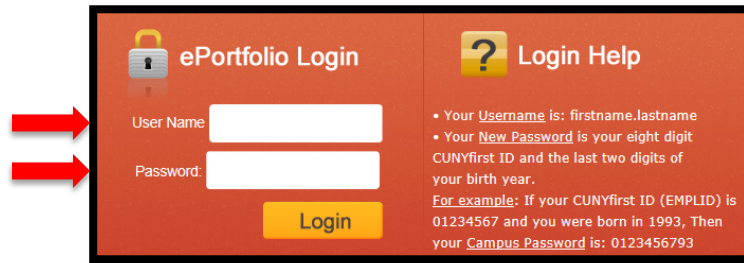


Image 1

2. From the dashboard screen go to **“My Courses”** and click on the link to your course. (See image 2)



Image2

3. On your course page, click on the **“Assessment”** tab (See image 3)

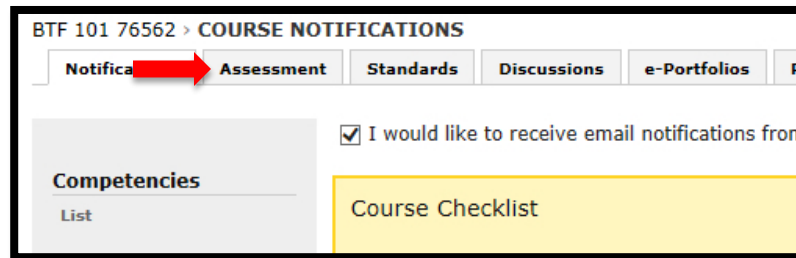


Image 3

4. Check the status of student submissions (See image 4)

	EARLY: Reflection # 1	EARLY: About Me	LATE: Global Learning Assignment	LATE: Term Research Project
[Student Name]	S	S	S	S
[Student Name]	S	S	S	S
[Student Name]	S	S	S	S
[Student Name]	S	S	S	S

Image 4

5. The blue box indicated the student has not yet deposited; the orange box indicates the student has deposited. If you want you can click on the orange box to view the deposited assignment. ***(Please note: When the box is orange, the Student has deposited).*** (See image 5)

	EARLY: Reflection # 1	EARLY: About Me	LATE: Global Learning Assignment	LATE: Term Research Project
KALTRINA BEQIRI	F	S	S	S
STEVEN CARDENAS	S	F	S	S
MICHAEL COLLIER	F	S	F	S
JENNIFER FANDINO	S	F	F	S

Image 5

6. If you want, you can click on **“Download File”** to open the deposited assignment. (See image 6)

Assignment

✓ Step 1: Quantitative Reasoning - Student Submission

Uploaded Evidence

Ekg Strip.pdf 1MB [Download File](#)

File "Ekg Strip.pdf" uploaded on Nov 2, 2010 at 11:44 pm by JACQUELINE ESPINAL

✓ Step 2: Competency Mapping - Faculty Only

Standards Assessment

- 2: No Assessment

[View Rubrics](#)

Image 6

7. To print a list of which students have deposited their assignment, click on the **“Print Preview”** option of your browser. “F” means the student has submitted the work; “S” means the student has not submitted yet. Please disregard ‘C’, ‘P’, and ‘N’ --- they do not apply to us. Click on the “Print” icon to print. (See Images 7 and 8)

	EARLY: Reflection # 1	EARLY: About Me	LATE: Global Learning Assignment	LATE: Term Research Project
<u>KALTRINA BEQIRI</u>	F	S	S	S
<u>STEVEN CARDENAS</u>	S	F	S	S
<u>MICHAEL COLLIER</u>	F	S	F	S
<u>JENNIFER FANDINO</u>	S	F	F	S
<u>BELLALINA GRULLON</u>	S	S	S	S

Image 7

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Competency Grid

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All Competencies

STATUS KEY: N/A S Waiting for Student F Waiting for Faculty C Complete P Passed N Not Passed

Image 8