

# Customizing The Theme and Editing The CSS of Your ePortfolio

1. Login to Digication at: <https://wp.laguardia.edu/eportfoliosso/>. (See image 1.1)

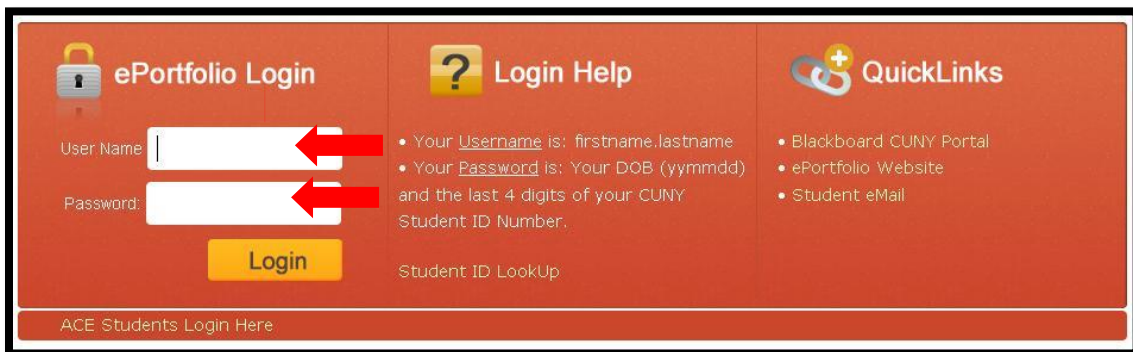


Image 1.1

2. You will be directed to your Digication homepage. Click on the link for your ePortfolio. (See image 1.2)

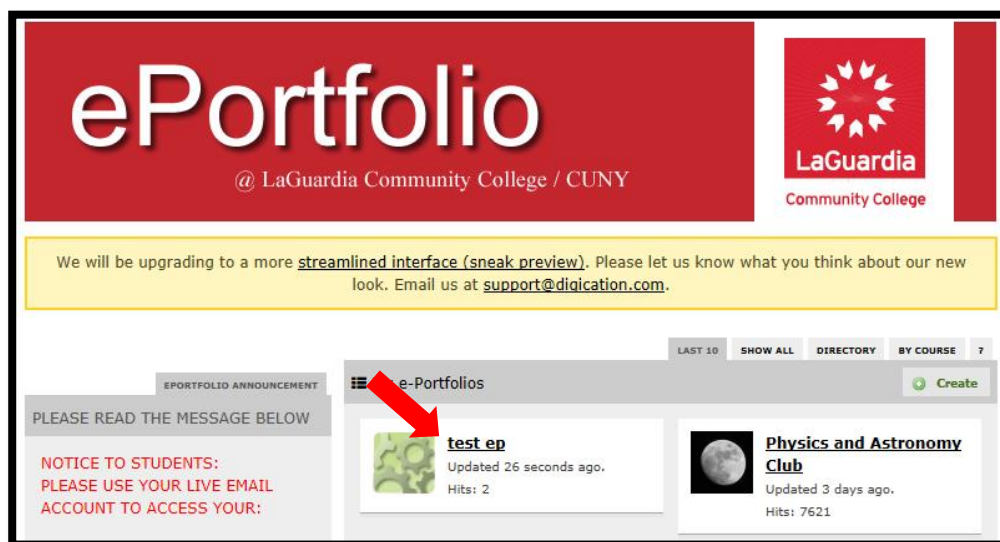


Image 1.2

3. Once inside your ePortfolio click on the "ePortfolio Tools" tab and from the dropdown menu and select "Settings". (See image 1.3)



Image 1.3

4. On the “Settings” page, click the “Customize” button under the theme you chose from the “Choose a Theme” section. (See image 1.4)

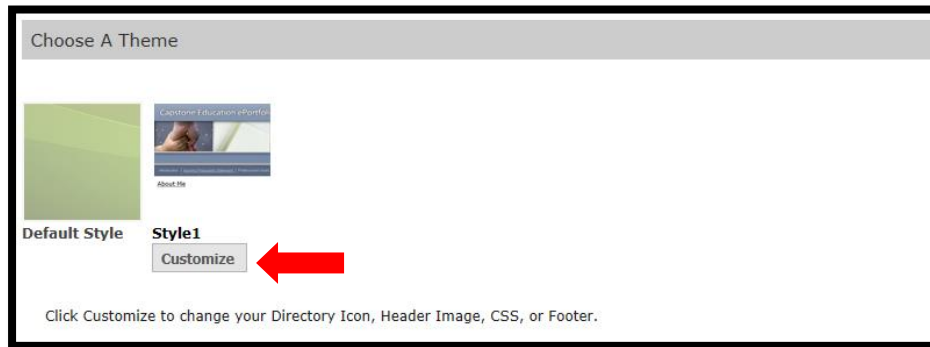


Image 1.4

5. From here, the “Customize Theme” section will open up. You will be able to add a “Directory Icon” for your ePortfolio by clicking the “Browse/Choose File” button and uploading an image of your choice. **\*\*\*NOTE: the directory icon needs to be 100x100 pixels\*\*\*** (See image 1.5)

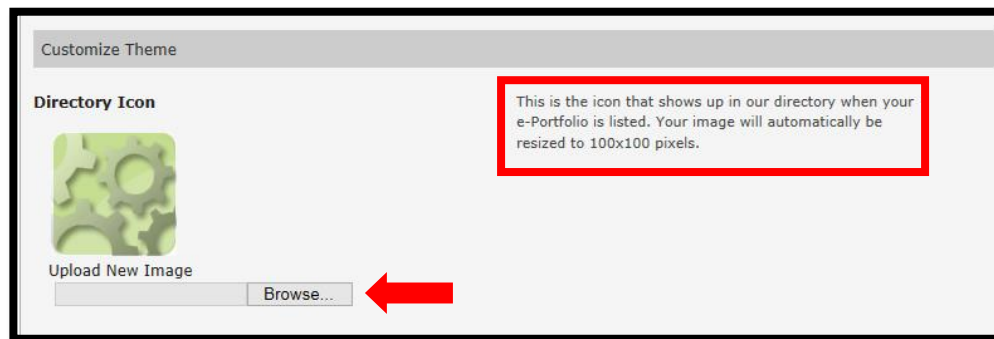


Image 1.5

6. You will also be able to add a new header image (Banner) to your ePortfolio by selecting the “Upload New Image” option in the “Header Image” section and then clicking on the “Browse/Choose File” button and uploading an image of your choice. **\*\*\*NOTE: The header Image needs to be 779 pixels wide and no more than 220 pixel high\*\*\*** (See image 1.6)

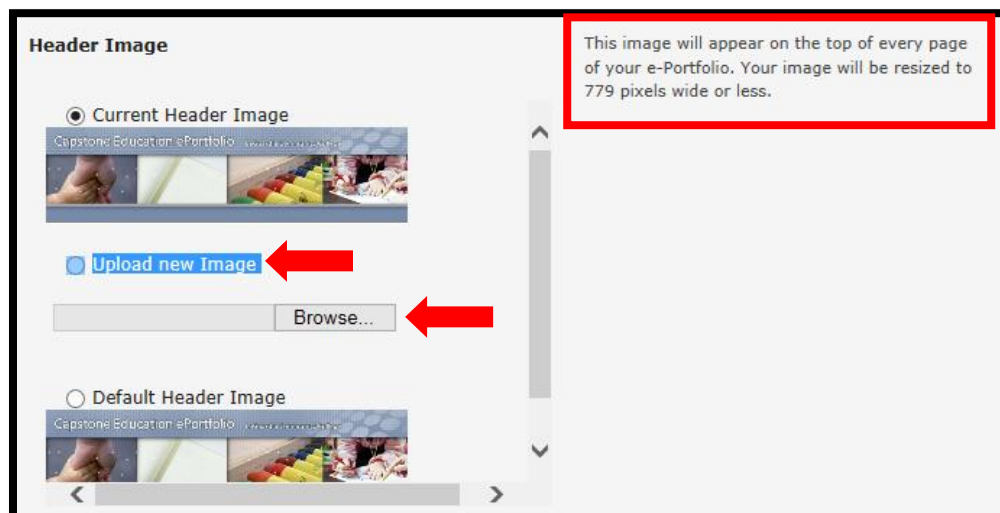



Image 1.6

7. Below the “Header Image” section, is the area where you can customize the background of your ePortfolio. You can change the “Page Background” by adding a color or adding an image in which you also have options about the positioning of the background image. Once you have chosen your settings for the background you can preview those changes by clicking the “Preview” button. (See image 1.7)

**Note:** Background colors and images chosen here will be preferred to any background colors or images in custom CSS code that you may have added previously.

**Page Background**

Background Color  **←** Set the page background by selecting a color or by uploading an image. If you select both, the image will overlap the background color.

Use Background Image

No file selected.

**Background Image Repeat:** **←**

Horizontal  Vertical

The background-repeat property sets if/how a background image will be repeated.

**Background Image Position:** **←**

Left Top  Center Top  Right Top

Left Center  Center Center  Right Center

Left Bottom  Center Bottom  Right Bottom

The background-position property sets the starting position of a background image.

**←**

Image 1.7

8. The next part of the “Customize Theme” section is the “Custom CSS” area. In this section you can go through and modify the CSS code to further customize the coloring and layout of your ePortfolio. **\*\*\*Note: Incorrectly modifying your CSS could potentially break the functionality of your ePortfolio, so do so with caution.\*\*\*** (See Image 1.8)

**Custom CSS**

**←**

```
/*
  The "properties" inside the curly
  brackets control elements such as
  color, type treatments, position, ect.
  You can modify the following css
  elements to customize your pages style.
  */

body {
  background:#EEEEEE;
  color: #222222;
}

/* The topnav are navigation links
shown across the top of the ePortfolio
directly under the title */
#site topnav ul li a {
```

**Modifying the look and layout of your e-Portfolio has the potential to break the functionality of Digication's e-Portfolio system. Please edit your CSS carefully.**

**Note:** Selections from the background color/image picker will override those attributes in custom CSS.

Image 1.8

9. When editing the CSS code you must be careful when changing the values. Take a look at the CSS below, this is the code that appears in the “**Custom CSS**” area. For Reference, the parts highlighted in red are the only parts of the code that you are to change. Changing or deleting any other part of the code will cause it to not work properly. This red text is what is known as Hexadecimal color code. You can find color codes at the following sites: <http://www.colorpicker.com>, <https://color.adobe.com>. **\*\*\*NOTE: It is Important to remember that you are to only change the text that you see marked in red!!!\*\***

```
/*
The “properties” inside the curly brackets control elements such as color, type treatments, position, etc. You can modify
the following css elements to customize your pages style.
*/
body {
background:#EEEEEE;
color: #222222;
}
/* The topnav are navigation links shown across the top of the ePortfolio directly under the title */
#site_topnav ul li a {
color: #000000;
}
/* The header is the area at the top of the page above the title, while the #main_container is the center content of
page.*/
#header_container {
padding-bottom:0.5em;
padding-top:10px;
}
#header_container, #main_container {
background-color: #FFFFFF;
border-color: #FFFFFF;
border-style:solid;
border-width:0 10px;
position:relative;
}
#header_container .title {
border-bottom: 2px solid #CCCCCC !important;
padding: 15px;
}
/* The module_topnav controls the navigation within your pages and content.*/
#module_topnav{
border: 1px solid #ccc
}
.navigation_topnav {
background-color:#f7f7f7;
}
.navigation_topnav a {
color:#222222;
```

```
font-family: Verdana,Helvetica,Arial,sans-serif;
```

```
}
```

```
/*The #footer is for the content at the bottom of your pages and can be customized to fit the look and feel you are looking for. */
```

```
#footer_container {
```

```
background:none;
```

```
border-top:1px solid #AAAAAA;
```

```
}
```

```
.title{
```

```
display:block;
```

```
}
```

```
#footer {
```

```
background:none;
```

```
}
```

10. The last part of the “Customize Theme” section is the “Footer” area. Here you can add a footer the bottom of your eportfolio. (See image 1.9)

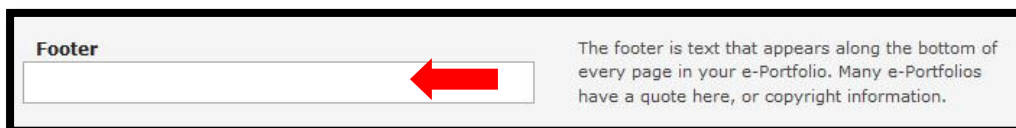


Image 1.9

11. When you are done customizing your theme, Scroll all the way down and make sure to click the “Save” button at the bottom of the page. (See image 1.10)

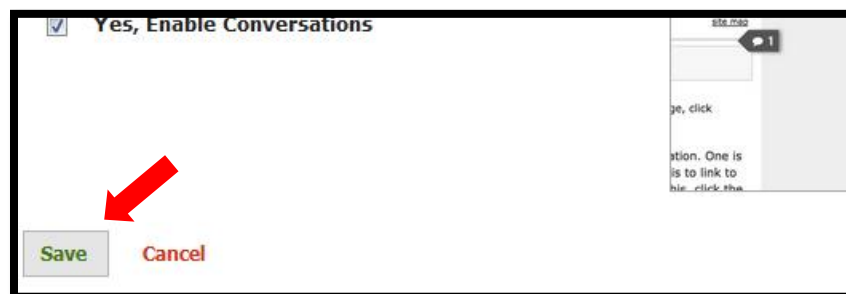


Image 1.10

\*\*\*Each of these hexadecimal color codes represents the coloring of a specific area of your ePortfolio. For a more detailed explanation of the CSS code, please take a look at the tutorial called “*Explanation of the CSS code in Digication*” \*\*\*